

BUDGET LETTER

SUBJECT: SUPPLEMENTAL LANGUAGE REPORT REQUESTS	NUMBER: 12-16
REFERENCES: SUPPLEMENTAL REPORT OF THE 2012 BUDGET ACT COMPILED BY THE LEGISLATIVE ANALYST'S OFFICE	DATE ISSUED: August 15, 2012 SUPERSEDES: BL 11-24

TO: Agency Secretaries
Department Directors
Departmental Budget Officers
Departmental Accounting Officers
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE

The Supplemental Report of the 2012 Budget Act contains statements of intent or requests of departments for studies or reports adopted by the Legislature. The Legislative Analyst's Office (LAO) has posted the Supplemental Report on its website at <http://www.lao.ca.gov/>.

If departments agreed to the requests in the Supplemental Report when discussed during hearings on the 2012-13 Budget, they are strongly advised to comply.

In the interest of maintaining a positive working relationship with the Legislature, departments are to notify the Governor's Office and the Department of Finance (Finance) not later than September 10, 2012, if they will be unable to comply with any request contained in the Supplemental Report by the specified deadline. Departments should not wait until legislative hearings on the 2013-14 Budget to inform the Legislature why they could not comply. Once departments have coordinated with the Governor's Office and Finance regarding their inability to comply with the Supplemental Report request, they are to notify the Chairperson of the Joint Legislative Budget Committee in writing of this fact.

Please concurrently forward to your Finance budget analyst all reports or studies submitted to the Legislature in response to the Supplemental Report, including informational copies of correspondence. Route all responses making policy recommendations through the appropriate Agency Secretary, as applicable. Also, route all responses related to 2013-14 budget matters through Finance for approval in conjunction with Governor's Budget decisions.

Please contact your Finance budget analyst if you have any questions.

/s/ Michael Cohen

MICHAEL COHEN
Chief Deputy Director